

## Committees

There are 5 Committees which meet on a monthly, bi-monthly, or quarterly basis. Below are brief descriptions of the responsibilities and activities of each. Committee members serve a 2-3 year term. Member turnover on Committees is staggered so that there are always experienced and new members working together. For additional details, please contact the Committee Chair (contact information below).

1. **The Memorial Garden Committee** consists of six members who each serve three (3) year terms on a rotating basis so that there is continuity for the committee. Each member agrees to fill a specific role such as secretary or site maintenance coordinator, but all members work as a team. The committee generally meets on a quarterly basis, but more often as needed. Some communication is done by email. The purpose of the committee is: 1) maintain records and financial reports of the Columbarium and Memorial Garden; 2) coordinate the purchase of niches and bricks, including engraving of each and overseeing placement of bricks in the path; 3) coordinate the interment process with the pastor and family; 4) maintain the grounds and physical aspects of the Memorial Garden; 5) communicate with the Lake Edge community about the Memorial Garden using the various media available.

2. **Pastoral Support Committee** meets with our pastor(s) quarterly or more often for conversation and counsel. It seeks to promote and celebrate healthy working and spiritual relationships between co-pastors, staff, and congregational members. Once a year, the committee provides pastoral salary and benefit recommendations to the Council for the annual budget. The President serves on this committee along with 3 elected members.

3. **Lay Staff Support Committee** works with the pastors, church office manager and other lay staff to recommend to the church council our personnel, benefits and professional policies. The committee also helps hire and support non-pastoral employees. Once a year, the committee provides lay staff salary, compensation, and special recognition recommendations to the Council for the annual budget

4. **Gift's Committee (GC)** is responsible for overseeing the Lake Edge Lutheran Church Endowment Fund and using a portion of annual earnings in support of Ministry, Education, Special Programs and Facilities and Equipment. In addition, the GC manages the receipt and disposition of Gifts to the Church, as well as insuring that donors are thanked for their donations. The GC has a Chairperson, Treasurer, Secretary, two members at large and a representative from the Church Council.

5. **The Nominating Committee** begins the bulk of its work in early fall and is mostly complete with their duties by the December Congregational meeting at which the Mission, Council, and Committee leadership for the New Year are approved by the congregation. This committee is re-imagining its process as we seek new ways to invite and empower our members to serve in Team Ministry at Lake Edge. Pastor and President-elect serve on this committee along with 3 elected members.